



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE BOARD MEETING

TUESDAY, JUNE 14, 2011

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, June 14, 2011, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Nieuwesteeg.

2. Roll Call

Chairperson Burtnik noted that Trustee Fera asked to be excused from the Board Meeting and that the Student Trustees were in attendance.

Moved by Trustee Nieuwesteeg

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board excuse Trustee Fera from attending the Board Meeting of June 14, 2011.

CARRIED

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera			✓
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg	✓		
Ted O'Leary	✓		
Dino Sicoli	✓		
Student Trustees			
Shelby Levesque	✓		
Patrick Fowler	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of June 14, 2011, as presented.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Approval of Minutes of the Board Meeting of May 24, 2011

Moved by Trustee MacNeil

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of May 24, 2011, as presented.

CARRIED

B. DELEGATIONS

1. Kids Helping Kids...Celebrating 13 Years of Contributions

Yolanda Baldasaro, Superintendent of Education, presented background information on "Kids Helping Kids...Celebrating 13 Years of Contributions".

Jim Marino, Executive Director of the Niagara Peninsula Children's Centre, publicly thanked the Board for all their support over the years and related a few success stories regarding children who attended the Centre. These accomplishments and successes are made possible thanks to donations made to the Niagara Peninsula Children's Centre.

Mr. Marino was presented with a cheque in the amount of \$35,656.66 on behalf of the staff and students of the Niagara Catholic District School Board.

Chairperson Burtnik commented on the shared compassion of everyone in helping children reach their full potential and thanked Mr. Marino for his dedication to the children.

2. OFSAA Medalists 2011

Superintendent Baldasaro welcomed Michael Sheahan, Physical & Health Education Consultant, who presented a list of the student accomplishments that include Gold, Silver and Bronze medal placements in OFSAA, in both individual and team competitions. Secondary School Principals and other coaches/teachers were present to introduce and congratulate the students on their accomplishments.

On behalf of Niagara Catholic, Superintendent Baldasaro extended sincere appreciation to school staff, outside coaches and parents for dedicating their time and efforts in motivating and guiding the our students

Chairperson Burtnik congratulated all the athletes on their accomplishments and dedication to their sports. Chairperson Burtnik along with fellow Trustees and Director Crocco presented the students with Niagara Catholic “Excellence in Athletics” pins.

3. Canadian Secondary Schools Rowing Association Regatta 2011

Superintendent Baldasaro informed the Board that secondary students from across Niagara Catholic competed in the Annual Canadian Secondary Schools Rowing Association Regatta in St. Catharines in June 2011, which resulted in several Gold, Silver and Bronze medal placements, in both individual and team competitions.

Chairperson Burtnik praised the teams and coaches for their accomplishments. The Chairperson with the assistance of Trustees and Director Crocco presented the Team with Niagara Catholic “Excellence in Athletics” pins.

4. Ontario Skills Competition 2011

Superintendent Baldasaro welcomed Marco Magazzeni, Consultant: Technology/SHSM, who presented the report on the Ontario Skills Competition 2011, stating that Team Niagara Catholic was well represented with over twenty (20) students representing Niagara Catholic in various competitions.

Nasir Dowlatkhabi and Craig Vandenberg, students from Saint Michael Catholic High School, Niagara Falls, earned Gold in the area of Web Design and Silver in the area of Electronics at the Skills Canada National Competition held in Quebec City, Quebec.

Superintendent Baldasaro thanked teachers Andre Mayer and Paul Cianflone for their dedication to the students and the Specialist High Skills Major Program.

Chairperson Burtnik with the assistance of Trustee Nieuwesteeg and Director Crocco presented Nasir and Craig with Niagara Catholic “Excellence in Academic” pins and trophies.

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program – St. Andrew Catholic Elementary School

Director Crocco provided background information on the monthly School Excellence Program. Lee Ann Forsyth-Sells, Superintendent of Education, introduced St. Andrew’s Catholic Elementary School’s Acting Principal Carla Bianco.

Acting Principal Bianco, with the assistance of students and staff showcased St. Andrew Catholic Elementary School as part of the School Excellence Program.

Chairperson Burtnik thanked Principal Bianco, the staff and students for their presentation and performance.

2. Unapproved Minutes of the Committee of the Whole Meeting of June 7, 2011 and Consideration of Recommendations

Moved by Trustee Burkholder

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of June 7, 2011, as presented.

CARRIED

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of June 7, 2011:

2.1 Approval of Policies

2.1.1 Assessment, Evaluation and Reporting Policy (301.10) (Interim)

Moved by Trustee O'Leary

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Assessment, Evaluation and Reporting Policy (301.10) (Interim), as presented.

CARRIED

2.1.2 Voluntary and Confidential Self-Identification Policy for First Nation, Métis and Inuit Students (301.9)

Moved by Trustee O'Leary

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Voluntary and Confidential Self-Identification Policy for First Nation, Métis and Inuit Students (301.9), as presented.

CARRIED

2.1.3 Student Fees Policy (301.11) (Interim)

Trustees discussed the mandatory fee of student agendas as outlined in the Student Fees Administrative Guidelines. Superintendent Baldasaro and Director Crocco addressed Trustees concerns.

Moved by Trustee O'Leary

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Student Fees Policy (301.11) (Interim), as presented.

CARRIED

2.2 Larkin Estate Admission Awards 2010-2011

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the payment of \$11,000.00 for Larkin Estate Admission Awards as presented.

CARRIED

2.3 Annual Budget 2011-2012

Moved by Trustee Sicoli

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the report on the Annual Budget 2011-2012, as presented.

CARRIED

3. Minutes of the Special Education Advisory Committee Meeting of May 4, 2011

Moved by Trustee MacNeil

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board receive the Minutes of the Special Education Advisory Committee Meeting of May 4, 2011, as presented for information.

CARRIED

4. Extended Overnight Field Trip/Excursion/Exchange Trip Information

Superintendent Baldasaro presented the Extended Overnight Field Trip/Excursion/Exchange Trip Information.

5. Executive Council Power

Director Crocco presented the standard annual report on Executive Council Power stating that it is being presented should an emergency situation occur during the months of July and August and a quorum for a Special Board Meeting cannot be reached after all reasonable attempts have been exhausted.

Moved by Trustee Nieuwesteeg

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board empower Executive Council to approve any actions, of an emergency nature, recommended by the Director of Education, if a quorum cannot be achieved after a Special Meeting of the Board is called as per Board By-Laws, during the months of July and August 2011.

CARRIED

6. Niagara Catholic 2011-2012 Annual Budget

Director Crocco presented the Niagara Catholic 2011-2012 Annual Budget. He stated that Senior Staff is submitting a balanced budget, under the Ministry of Education criteria. The Budget continues to allocate the necessary funding to implement and deliver the excellence in distinctive programs and services to our students and staff as approved in the Board approved Vision 2020 Strategic Plan; System Priority Indicators for 2011-2012; Board Policies and Administrative Guidelines; Ministry of Education Directives.

Director Crocco will continue to keep the Board updated through budget reports and revised estimates.

Chairperson Burtnik along with Trustees thanked and congratulated the Director of Education and Senior Administrative Council for undertaking the time consuming task of preparing a balanced budget.

Moved by Trustee Burkholder
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Niagara Catholic 2011-2012 Annual Budget as presented.

CARRIED

7. Financial Reports

7.1 Monthly Banking Transactions

Moved by Trustee O'Leary
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Monthly Banking Transactions for the months of April and May 2011, as presented for information.

CARRIED

7.2 Statement of Revenue & Expenditures

Moved by Trustee O'Leary
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at May 31, 2011, as presented for information.

CARRIED

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

Nil Report

2. Report on Trustee Conferences Attended

Nil Report

3. General Discussion to Plan for Future Action

Director Crocco spoke to the Attendance Area Review Ad Hoc Committee Meetings beginning in September 2011.

4. Trustee Information

Director Crocco reminded Trustees that the Board has 11 Board Approved Motions regarding the results of the Pupil Accommodation Report in May 2009 that are date and year specific. In addition, the Board has three (3) Attendance Area Review Ad Hoc Committees poised to begin deliberations in September towards a recommendation, following our process of extensive public input, by January 2012 to be in effect for February 2012 registration.

Committee Meeting dates will be confirmed over the next few weeks and emailed to all trustees.

4.1 Spotlight on Niagara Catholic – June 7, 2011

Director Crocco presented the Spotlight on Niagara Catholic – June 7, 2011 issue for Trustees' information.

4.2 Calendar of Events – June, July and August 2011

Director Crocco presented the Calendar of Events – June, July and August 2011 for Trustees' information

4.3 Japan Earthquake and Tsunami Relief Effort Fundraiser

Director Crocco presented information on the Japan Earthquake and Tsunami Relief Effort Fundraiser, which consists of contributions to the Share Lent campaign, the events of Catholic Education Week, and the upcoming Niagara Catholic invitational system fundraiser.

To date \$13,849.33 has been raised and will be forwarded on behalf of the Niagara Catholic District School Board to the Canadian Catholic Organization for Development and Peace to be forwarded to the Catholic Bishops' of Japan

5. Open Question Period

None Submitted

E. POSTPONED NOTICE OF MOTION

1. Postponed Motion - Inclusivity Policy on the Hiring Process of Senior Staff

Chairperson Burtnik noted that the proposed motion regarding the establishment of an Inclusivity Policy on the Hiring Process of Senior Staff submitted by Trustee Fera on April 26, 2011 for presentation at the May 24, 2011 Board Meeting was postponed at Trustee Fera's request until he can be physically present at a meeting of the Board at which time this motion will be discussed.

F. NOTICES OF MOTION

1. Establishment of Ad Hoc Committee on the Bullying Prevention and Intervention Policy

Trustee MacNeil presented the motion requesting the establishment of an Ad Hoc Committee to research and report on the effectiveness and implementation of the "Bullying Prevention and Intervention Policy" (302.6.8).

Frank Iannantuono, Superintendent of Education, spoke on the Bullying Prevention and Intervention Policy and Administrative Guidelines, and notified Trustees that the Board has implemented a pilot project in six (6) schools conducting a climate assessment which collects and summarizes student, staff and parent perspectives on bullying and safety. The climate surveys are part of a comprehensive bullying prevention strategy to reduce incidents and fundamentally change attitudes toward the phenomenon of bullying. The surveys will help in-school teams determine school needs and make decisions on bullying-prevention programming.

Trustees will receive further information regarding the project as it becomes available.

Following discussion amongst the Trustees, Senior Staff was asked to review the Bullying Prevention and Intervention Policy and Administrative Guidelines.

Trustee MacNeil requested that the motion be withdrawn.

Moved by Trustee MacNeil

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board create an Ad Hoc Committee to research and report on the effectiveness and implementation of “Bullying Prevention and Intervention Policy” # 302.6.8 and its associated administrative guidelines. This Ad Hoc committee will report to the Committee of the Whole no later than January 2012 and will consist of up to three trustees and other professional support to be chosen in consultation with the Director of Education.

WITHDRAWN

2. Establishment of Communication Policy

Trustee Sicoli submitted the following Notice of Motion for presentation at the September 27, 2011 Board Meeting:

“THAT a clear policy be developed by the Board of Trustees to guide effective communication between Trustees, the Director of Education, Administration, and the community that is consistent with provincial legislation, the By-Law’s of Niagara Catholic and the Trustee Code of Conduct, so that Trustees may make clear decisions to guide Senior Administration in an atmosphere of mutual trust.”

G. BUSINESS IN CAMERA

Moved by Trustee Charbonneau

Seconded by Trustee O’Leary

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 9:55 p.m. and reconvened at 10:55 p.m.

H. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Sicoli

Seconded by Trustee O’Leary

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of June 14, 2011.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of May 24, 2011, as presented.

CARRIED (Item F1)

Moved by Trustee Burkholder

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of June 7, 2011, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of May 24, 2011, as presented.

CARRIED (Item F4)

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of June 7, 2011, as presented.

CARRIED (Item F5)

Moved by Trustee Nieuwesteeg

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board receive the approved Minutes of the Audit Committee Meeting (In Camera) of March 24, 2011, as presented.

CARRIED (Item F6.1)

I. FUTURE MEETINGS AND EVENTS

J. MOMENT OF SILENT REFLECTION FOR LIFE

K. ADJOURNMENT

Moved by Trustee MacNeil

Seconded by Trustee Nieuwesteeg

THAT the June 14, 2011 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 11:00 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **June 14th, 2011.**

Approved on the **27th** day of **September 2011.**

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer